Volunteer Role Description
Volunteer Role Title:
Arts & Crafts Program Facilitator Volunteer

Fife House is an innovative, client-focused provider of secure and supportive affordable housing and services for people living with HIV/AIDS in the greater Toronto Area. Fife House currently had approximately 110 staff working across 6 locations.

Fife House understands that historically marginalized groups in our communities often encounter barriers to full access and participation. We, therefore, commit to actively dismantling all forms of racism and systemic oppression with GIPA/MIPA at the forefront. As a settler agency, Fife House stands in solidarity with Indigenous and Black Peoples across Turtle Island and recognizes the role we have in the work of reconciliation and healing.

Volunteer Title: Arts & Crafts Program Facilitator Volunteer
Department: Community Programs
Location: Residential Programs
Volunteer Days and Hours:

- 2hr Shifts (Once weekly or bi-weekly)
- Flexible scheduling depending on volunteer and program availability

Commitment required: At least 6 months
Reports to: Community Engagement & Volunteer Programs Manager

Description of Volunteer Position:
The Arts & Crafts Program Facilitator Volunteer will support the Community Programs department by planning and facilitating engaging arts and crafts activities for residents. This role helps create a welcoming, inclusive, and creative environment where residents can express themselves, build social connections, and participate in meaningful recreational activities that support their overall well-being.

Duties and Responsibilities

- Plan and facilitate engaging, inclusive arts and crafts activities for residents.
- Prepare a list of materials and supplies required for each activity and submit it to the Social Activities Worker in advance to allow sufficient time for purchasing.
- Prepare activity materials before each session.

- Encourage resident participation while fostering a welcoming, supportive, and inclusive environment.
- Provide guidance and assistance to residents throughout activities, adapting support as needed.
- Promote creativity, self-expression, and social interaction among participants.
- Work collaboratively with the Social Activities Worker to maintain a safe, organized, and engaging program environment.
- Follow Fife House policies and procedures, including maintaining resident confidentiality and professional boundaries.

Skills and Qualifications required:

- Interest or experience in arts, crafts, or other creative activities.
- Enjoys working with diverse individuals in a group setting.
- Good communication and interpersonal skills.
- Friendly, patient, dependable, and enthusiastic.
- Ability to plan and facilitate engaging activities for people with varying abilities and interests.
- Comfortable working independently while collaborating with staff and other volunteers.
- Understanding of professional boundaries and the importance of maintaining client confidentiality.
- Commitment to creating an inclusive, respectful, and welcoming environment for all participants.

How to Apply:

Interested candidates should apply by completing the Online Volunteer Information Intake Form, which can be found at https://www.fifehouse.org/volunteerinformation-intake-form.

For any questions, please email us at volunteer@fifehouse.org

Fife House is an equal opportunity organization that welcomes and serves members of all communities and backgrounds. We warmly serve and support members of all 2SLGBTQ+ communities, as well as First Nations, Inuit and Métis peoples. We also warmly welcome volunteers from these communities to join us in our work. We are dedicated to creating a diverse, inclusive, and respectful environment where everyone feels valued and supported.

In line with these values, Fife House is committed to upholding the principles of equity, diversity, and inclusion in both our living and work environments. We seek volunteers who will work respectfully and constructively with differences and across levels of power, helping us build a welcoming space for all.