Volunteer Role Description
Volunteer Job Title: Food Bank Volunteer (Sherbourne)

Fife House is an innovative, client-focused provider of secure and supportive affordable housing and services for people living with HIV/AIDS in the greater Toronto Area. Fife House currently has approximately 110 staff working across 6 locations.

Fife House understands that historically marginalized groups in our communities often encounter barriers to full access and participation. We, therefore, commit to actively dismantling all forms of racism and systemic oppression with GIPA/MIPA at the forefront. As a settler agency, Fife House stands in solidarity with Indigenous and Black Peoples across Turtle Island and recognizes the role we have in the work of reconciliation and healing.

Volunteer Title: Food Bank Assistant Volunteer
Department: Food Security Programs
Location: Near intersection of Sherbourne St. & Wellesley St. E.
Volunteer Days and Hours: Fridays **10AM – 1PM** or **2PM-5PM**
Commitment required: one shift per week; 4-6 months
Reports to: Program Managers

Description of Volunteer Position:
The *Food Bank Assistant Volunteer* supports Sherbourne's Food Security Program by helping receive, sort, organize, and distribute food to residents every Friday in a safe, welcoming environment. This volunteer assists with food bank check-in, food pick-up, stock organization, and maintaining a clean and organized space. They work closely with the program team to support food safety, client confidentiality, and respectful service. The role is ideal for someone with strong organizational and communication skills who values community care and food security.

Duties and Responsibilities
- Help receive, sort, organize, and distribute food to residents.
- Assist with resident check-in and food pick-up during food bank hours.
- Ensure the food bank area is kept clean, organized, and safe.
- Maintain food stock and assist with proper food handling and storage.
- Follow food safety standards and maintain client confidentiality.
- Assist with any other food program-related tasks as assigned.

Skills and Qualifications required:

- Understanding of boundaries and the importance of client confidentiality
- Strong attention to detail, time management, and a passion for community service
- Ability to stand for long periods and lift heavy materials (up to 20kg–25 lbs).
- Some personal, volunteer, or professional experience related to HIV/AIDS preferred

Benefits from volunteering at Fife House:

- Build valuable experience: Gain hands-on experience in meal programs, food preparation, and community support.
- Develop workplace skills: Strengthen communication, teamwork, organization, and food-handling skills.
- Build connections: Meet new people, work with a supportive team, and connect with the community.
- Make a difference: Support residents and help provide nutritious meals in a welcoming environment.
- Find purpose and fulfillment: Gain a sense of accomplishment by giving back and helping others

How to Apply:

Interested candidates should apply by completing the Online Volunteer Information Intake Form, which can be found at https://www.fifehouse.org/volunteerinformation-intake-form.

For any questions, please email us at volunteer@fifehouse.org

Fife House is an equal opportunity organization that welcomes and serves members of all communities and backgrounds. We warmly serve and support members of all 2SLGBTQ+ communities, as well as First Nations, Inuit and Métis peoples. We also warmly welcome volunteers from these communities to join us in our work. We are dedicated to creating a diverse, inclusive, and respectful environment where everyone feels valued and supported.

In line with these values, Fife House is committed to upholding the principles of equity, diversity, and inclusion in both our living and work environments. We seek volunteers who will work respectfully and constructively with differences and across levels of power, helping us build a welcoming space for all.